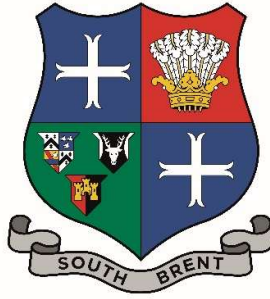


South Brent Parish Council



Land and Estates Committee

The Land and Estates Committee terms of reference have been produced to clarify the role in which the Committee and members therein are to consider issues and operate as a Committee to South Brent Parish Council.

The following terms of reference provide a wide range of subject matters under 'Land and Estates' and shall not be limited to the listed items as this remit may change.

1. The committee to comprise a minimum of six members with a Chairman and Vice Chairman. The Chairman and Vice Chairman will be appointed at the Annual Parish Council Meeting. The quorum shall be half the Committee.
2. Meetings to be held four times a year as a minimum. This excludes the council's normal summer recess, and subject to any matters that may require attention or discussion.
3. Minutes of meetings to be produced and reported at full parish council meetings.
4. It is intended that this Committee will have an overview of the following:
 - Sanderspool Play Park, including Memorial Shelter and toilets.
 - The Allotment Field and Vicarage Road Allotment Association.
 - Grass cutting tenders, contract and implementation.
 - Bus shelters in Exeter Road.
 - All land in the ownership of the Parish Council.
 - All benches in the Parish, whether owned by the Council or others.
 - The Toll House.
 - The Vehicle Activated Signs (VAS).
 - Stockbridge Lane Toilets.
5. It is a purpose of this Committee to consider all matters related to the following:
 - Improvement of pedestrian safety and to reduce traffic speed in the centre of the village.
 - To improve the appearance of the parish.
 - To enhance the quality of life of parish residents.
6. Site visits and examinations of assets to be carried out on an annual basis or where necessary prior to instruction for repair, maintenance and expenditure.

7. This committee will have a delegated limit of £500 to carry out repairs, in consultation between the Chairman and the Clerk, between full Council Meetings. These repairs shall include but are not limited to the following: -

- a. Painting, e.g., in the event of graffiti.
- b. Repair to structures, fences and benches where danger or injury may occur if immediate action is not taken.
- c. Arboriculture work (except TPO trees), hedge, grass or verge cutting when notice has been received from another body that this requires attention.
- d. Any other matter that is brought to the committees' attention which may require attention under the above remit.

8. When making decisions, consideration will be given to the Climate and Ecological Emergency declaration.

9. Recommendations will be made to full Parish Council for approval.

This policy is adopted by South Brent Parish Council and revised on 15th December 2025.