

South Brent Parish Council

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SOUTH BRENT
PARISH COUNCIL

CHAIRMAN

Cllr. Alastair Childs
Stippadon Farm,
South Brent.
TQ10 9DX
Tel: 07801 368117

alastair.childs@southbrent.gov.uk

CLERK

Sophie Jones
South Brent Parish Council
c/o School House
Totnes Road
South Brent
TQ10 9BP
Tel: 01364 701900

clerk@southbrent.gov.uk

Wednesday 4th February 2026

Dear Councillor,

You are hereby summoned to attend a meeting of South Brent Parish Council on **Monday 9th February 2026 at 7.30pm** at South Brent Village Hall, Station Approach, South Brent TQ10 9JL.

Members of the public and the press are most welcome to attend the meeting.

Yours faithfully

Sophie Jones, Clerk to the Council

Before the meeting there will be an Open Forum for discussion with members of the public for 15 minutes for items not included on the agenda (each speaker has a maximum of 5 minutes at the discretion of the Chairman).

A	Record of members present.
B	Apologies for absence and reason. To approve or not approve absences.
C	Declarations of interest (and their nature) regarding agenda items.
D	Consider the granting of dispensations in relation to item C above.
E	Public participation session with respect to items on the agenda (including any comments from Councillors with a personal interest in an agenda item).
F	Police report (crime and disorder reduction).
G	Confirmation of the accuracy of the minutes of the Parish Council meeting held on Monday 19 th January 2026 and report matters arising (for information only). *
H	Co-option of new members (if applicable).
I	Chairman's update. *
J	Report from South Hams District Councillors. *
K	Report from Devon County Councillor. *
L	Dartmoor National Park Authority Parish Council representatives report (Cllr. G. Pannell). *
M	Highway matters and street cleaning.
N	Parish Basic Allowance updates i. To receive and note the NALC Legal Topic Note * Councillors' allowances ii. To receive the RFO's report on PBA 2025/26 to date * iii. To consider requesting those Councillors' who leave before the end of the financial year to part refund their PBA. * iv. To consider making the payment at the end of the financial year, not the beginning.
O	Parish Council committee and working group reports. i. Land & Estates Committee. • To note letter from Moxley McDonald, circulated for information. • To receive and agree the verbal quotation from JFGS for the replacement of the bearing on the standing spin equipment in the centre of the play park. £362.00 plus £15.00 delivery. This is purely for the bearing and does not include fitting. • Information on Feoffees works which will affect parish council property (as requested by Cllr. Hanney). ii. Assets Review Working Group. • To adopt the draft Asset purchase, maintenance and disposal Policy. * • To receive quotations for asset valuation costs, and to decide on a valuer. *

	To consider carrying out a risk assessment at The Luces as per the insurance policy due to public access to site (perhaps request if SSB can carry out risk assessment).		
P	To receive any updates from Council representatives on outside bodies, can be verbal or written and circulated in advance.		
Q	Clerk & administrative matters. i. General report on actions taken since last meeting for information only. * ii. Updates from NALC, DALC, SLCC and the civility and respect pledge. iii. To arrange defib training date and agree £50 fee.		
R	Planning		
	i. Applications		
	Application No	Detail	
	0386/25 DNPA	Re-consultation request due to being a departure from the Local Plan Policy (specifically policy 5.1). Retrospective application for change of use of land to dog agility/training at Marshfield Hillside, South Brent, TQ10 9AY.	
	0028/26 DNPA	General purpose agricultural building at Lutton Farm, South Brent, TQ10 9EA.	
	ii. Amended Applications iii. Withdrawn applications. iv. Planning decisions v. Planning Appeals vi. Tree applications		
	Application No	Description	Decision
	0355/25 DNPA	Extension and alterations to the community centre, installation of solar PV panels, roof lights, air source heat pumps and external works and demolition. The Old School Community Centre, Totnes Road, South Brent, TQ10 9BP.	Granted, subject to conditions.
	0400/25 DNPA	Retrospective change of use from Class E (office) to Class C3 Residential (1 house). 5 Station Road, South Brent, TQ10 9BE.	Refusal.
	0277/25 DNPA	The existing use of Glazebrook House and grounds within the red line on the application plan is for a dwellinghouse in Use Class C3 pursuant to planning permission ref: 0251/21. Glazebrook House Hotel, South Brent, TQ10 9JE.	Certificate of Lawfulness of existing use or development issued.
S	Finance. i. To receive report from RFO. * ii. To agree £500 grant funding for Ring & Ride from 2024 (Ivybridge & District Transport Association). iii. Cllr Rafiqi to sign Unity Trust Bank paperwork, enabling her to view and authorise payments. * iv. To receive, approve and sign the bank reconciliation to 26th January 2026. * v. To receive year to date reports on budget spend percentage, monthly payments and receipts. * vi. To authorise February 2026 accounts for payment and to approve the counter signatory for these. *		
T	Part 2 i. Pursuant to Section 1(2) Public Bodies [Admission to Meetings] Act 1960, to resolve to exclude the public and press due the confidential nature of the business to be transacted. ii. Co-option of new candidates (if applicable). iii. To resolve re-admittance of public and press to the meeting.		
U	Items for future agendas. Dates of next Parish Council meetings. - Monday 23rd February 7.30pm – Finance & HR Committee meeting - Monday 2nd March 7.30pm – Land & Estates Committee meeting - Monday 16th March 7.30pm – Full Council meeting		