

South Brent Parish Council

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SOUTH BRENT
PARISH COUNCIL

CHAIRMAN

Cllr. Alastair Childs
Stippadon Farm,
South Brent.
TQ10 9DX
Tel: 07801 368117
alastair.childs@southbrent.gov.uk

CLERK

Sophie Jones
South Brent Parish Council
c/o School House
Totnes Road
South Brent
TQ10 9BP
Tel: 01364 701900
clerk@southbrent.gov.uk

Monday 13th April 2026

Dear Councillor,

You are hereby summoned to attend a meeting of South Brent Parish Council on **Monday 20th April 2026 at 7.30pm** at South Brent Village Hall, Station Approach, South Brent TQ10 9JL.

Members of the public and the press are most welcome to attend the meeting.

Yours faithfully
Sophie Jones, Clerk to the Council

Before the meeting there will be an Open Forum for discussion with members of the public for 15 minutes for items not included on the agenda (each speaker has a maximum of 5 minutes at the discretion of the Chairman).

A	Record of members present.
B	Apologies for absence and reason. To approve or not approve absences.
C	Declarations of interest (and their nature) regarding agenda items.
D	Consider the granting of dispensations in relation to item C above.
E	Public participation session with respect to items on the agenda (including any comments from Councillors with a personal interest in an agenda item).
F	Police report (crime and disorder reduction).
G	Confirmation of the accuracy of the minutes of the Parish Council meeting held on Monday 16 th March 2026 and report matters arising (for information only). *
H	Co-option of new councillor (Part 2 item). *
I	Chairman's update. *
J	Report from South Hams District Councillors. *
K	Report from Devon County Councillor. *
L	Dartmoor National Park Authority Parish Council representatives report (Cllr. G. Pannell). *
M	Highway matters and street cleaning.
N	To receive an update from Jake Choules regarding the Palstone Lane Development Consultation.
O	Parish Council committee and working group reports. i. <u>Land & Estates Committee</u> - To consider installation of RADAR lock on the Sanderspool toilet for £375 + VAT. - To note the RoSPA inspection report from the Recreation Association skate park and play area. * - To consider agreeing to the possibility of the Recreation Association applying for an alcohol licence. - To discuss the variable speed signs at Palstone (currently not operational). ii. <u>Station Yard Car Park</u> - To discuss and consider any updates.
P	To receive any updates from Council representatives on outside bodies, can be verbal or written and circulated in advance. i. To note Link Councillor report from South Brent Primary School. *
Q	To discuss Local Government Reorganisation and any updates available. *
R	Clerk & administrative matters. i. General report on actions taken since last meeting for information only. * ii. Updates from NALC, DALC, SLCC and the civility and respect pledge. iii. To consider applying for General Power of Competence. iv. To discuss succession planning for Councillors.

	v. To receive the Masters Action List and consider items not yet completed. *		
S	Planning		
	i. Applications		
	Application No	Detail	
	0088/26 DNPA	Erection of a general purpose agricultural building at Lutton Farm, South Brent, TQ10 9EA	
	ii. Amended Applications iii. Withdrawn applications. iv. Planning decisions		
	Application No	Detail	Decision
	0386/35 DNPA	Retrospective application for change of use of land to dog agility/training. Marshfield, Hillside, South Brent, TQ10 9AY	Refused.
	0648/26/ARC	Application for approval of details reserved by condition 4 (External Lighting) of 2338/22/FUL. Barns at Lower East Moore Farm, Diptford, TQ9 70E	Conditional Approval.
	0046/26 DNPA	Construction of raised platform to create a level parking/garden area and the installation of oak front gates (part-retrospective). 39 Clobells, South Brent, TQ10 9JW	Granted, subject to conditions.
	0040/26 DNPA	Light industrial use, storage of tools and vehicles in whole building. The Barn, Higher Beara, South Brent, TQ10 9DS	Refused.
	v. Planning Appeals vi. Tree applications		
T	Finance. i. To receive report from RFO. * ii. To receive the RFO report on the Parish Basic Allowance 2025/26 and the proposal for the Parish Basic Allowance 2026/27. * iii. To ratify viring £1370.00 from the Training budget to Payroll, this being the sum total incurred from the clerk working overtime whilst undertaking CiLCA. iv. To receive year end reports on budget spend percentage and monthly payments.* v. To receive, approve and sign the bank reconciliation for year-end 31 st March 2026. * vi. Carry out a review of the effectiveness of the system of internal control of the accounts during the year to 31 st March 2026. * vii. To receive the report of the independent internal auditor on the 2025-26 accounts. * viii. To receive and complete the Annual Governance Statement Section 1*, to be signed by Chairman of the meeting and the clerk ix. To receive the Accounting Statement, Section 2* presented and signed by the RFO, once approved by Council to be signed by the Chairman of the meeting. x. To note the Explanation of Variances. * xi. To note the dates of the Exercise of Public Rights* xii. To authorise accounts for payment for April 2026 and to approve the counter signatory for these. *		
U	Part 2 i. Pursuant to Section 1(2) Public Bodies [Admission to Meetings] Act 1960, to resolve to exclude the public and press due the confidential nature of the business to be transacted. ii. To co-opt two new members of the council. iii. To consider and agree job descriptions for Clerk and Deputy Clerk. * iv. To discuss/agree the Young Community Champion and Community Champion of 2025/26. v. To resolve re-admittance of public and press to the meeting.		
V	Items for future agendas. Dates of next Parish Council meetings. - Monday 11th May – Annual Parish Meeting (7.00pm) Annual Parish Council Meeting (8.00pm) - Monday 18th May – Full Council meeting (7.30pm) - Monday 8th June – Christmas Lights (7.00pm) Land & Estates Committee meeting (7.30pm) - Monday 15th June – Full Council meeting (7.30pm)		