

CHAIRMAN

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**CLERK**

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Wednesday 6th May 2026

Dear Councillor,

You are hereby summoned to attend the Annual Parish Council Meeting of South Brent Parish Council on **Monday 11th May 2026 at 8pm** at South Brent Village Hall, Station Approach, South Brent TQ10 9JL.

Members of the public and the press are most welcome to attend the meeting.

Yours faithfully

Sophie Jones, Clerk to the Council

Before the meeting there will be an Open Forum for discussion with members of the public for 15 minutes for items not included on the agenda (each speaker has a maximum of 5 minutes at the discretion of the Chairman).

A	Election of the Chairman of the Parish Council and signing of Acceptance of Office
B	Election of Vice-Chairman of the Parish Council
C	Welcome and record of members present
D	Apologies for absence and reason. To approve or not approve absences.
E	Declarations of interest (and their nature) regarding agenda items.
F	Consider the granting of dispensations in relation to item E above.
G	Public participation session with respect to items on the agenda (including any comments from Councillors with a personal interest in an agenda item).
H	To receive the Declaration of Acceptance of Office from Cllr. Lenden following co-option to the council at the previous meeting.
I	Parish Council Committees, working groups and stakeholder groups. Review of delegation arrangements to committees and working groups. Receipt of nominations to existing Committees and working groups: Note that these groups will review their Terms of Reference at their first meeting of this Council term. - Finance & Human Resources Committee (eight members including the Chairman of the Parish Council). - Land & Estates Committee (eight members), and election of Chairman. - Planning Committee (eight members), and election of Chairman. To consider current Working Groups - Assets Review - Beating the Bounds - Christmas lights - Defibrillator Maintenance - Emergency Plan Group - Media - Network Rail Path - Open Spaces, Sport & Recreation (OSSR) - Parish Plan - Station Yard and Car Park To consider appointing new committees and/or working groups as below. - As required Appointment of representatives to, or liaison with outside bodies: - Burial Ground Committee (two members)

	• Community Asset Cohesion • Cubs, Scouts & Explorers Liaison • DNPA Forum representative and reserve (two members) • DCC Highways Liaison • Dementia Alliance • Editor of the South Brent Parish Council Newsletter • IDALC • Parish Tree Warden • Recreation Association (four members) • SHDC Parish Cluster Forum • South Brent Community Land Trust representative • South Brent Primary School Governing Body • South Brent Refugee Support Network • Sustainable South Brent representative • Twinning Association representative • Vicarage Road Allotment Association representative • Village centre/local traders • Village Hall representative
J	Part 2 - Pursuant to Section 1(2) Public Bodies [Admission to Meetings] Act 1960, to resolve to exclude the public and press due the confidential nature of the business to be transacted. - To resolve re-admittance of public and press to the meeting.
K	Items for future agendas Dates of next Parish Council meetings. • Monday 18th May 2026 – Full Council meeting 7.30pm • Monday 8th June 2026 – Christmas Lights meeting 7pm • Monday 8th June 2026 – Land & Estates meeting 7.30pm • Monday 15th June 2026 – Full Council meeting 7.30pm

Note * Supplementary information circulated to Councillors in advance of this meeting.