

South Brent Parish Council

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SOUTH BRENT
PARISH COUNCIL

CHAIRMAN

Cllr. Rachel Rafiqi
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CLERK

Sophie Jones
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Tuesday 12th May 2026

Dear Councillor,

You are hereby summoned to attend a meeting of South Brent Parish Council on **Monday 18th May 2026 at 7.30pm** at South Brent Village Hall, Station Approach, South Brent TQ10 9JL.

Members of the public and the press are most welcome to attend the meeting.

Yours faithfully

Sophie Jones, Clerk to the Council

Before the meeting there will be an Open Forum for discussion with members of the public for 15 minutes for items not included on the agenda (each speaker has a maximum of 5 minutes at the discretion of the Chairman).

A	Record of members present.
B	Apologies for absence and reason. To approve or not approve absences.
C	Declarations of interest (and their nature) regarding agenda items.
D	Consider the granting of dispensations in relation to item C above.
E	Public participation session with respect to items on the agenda (including any comments from Councillors with a personal interest in an agenda item).
F	Police report (crime and disorder reduction).
G	Confirmation of the accuracy of the minutes of the Parish Council meeting held on Monday 20 th April 2026 and report matters arising (for information only). *
H	To receive the Declaration of Acceptance of Office from Cllr. Lenden following co-option to the council at the April full council meeting.
I	Chairman's update. *
J	Report from South Hams District Councillors. *
K	Report from Devon County Councillor. *
L	Dartmoor National Park Authority Parish Council representatives report (Cllr. G. Pannell). *
M	Highway matters and street cleaning.
N	To discuss the 'Neighbourhood Plans in planning policy' invite from Caroline Voaden MP. *
O	Parish Council committee and working group reports. <u>i. Land and Estates.</u> - To agree the replacement of play park gate onto Exeter Road, vandalised beyond further repair. - To discuss the ongoing antisocial behaviour at Sanderspool Play Area and consider installation of CCTV. - To consider funding replanting of the Wellington Square planters for up to £100. - To discuss the land adjacent to Stockbridge Lane toilets. <u>ii. Media</u> - To consider circulating digital copy of newsletters to all contributors (at request of local organisation). - Newsletter delivery update. * <u>iii. Station Yard Car Park</u> - To discuss the lease.
P	To receive any updates from Council representatives on outside bodies, can be verbal or written and circulated in advance.
Q	Clerk & administrative matters.

	i. Report on actions taken on the resolutions of the last full council meeting. * ii. General report circulated in advance for information only. iii. To discuss reducing the 'Meet the Councillor' sessions on Friday mornings at the Old School. iv. Review the following policies. * - Standing Orders - Financial Regulations - Code of Conduct v. Updates from NALC, DALC, SLCC and the civility and respect pledge.		
R	Planning		
	i. Applications		
	Application No	Detail	
	0150/26 DNPA	Install conservatory to the rear of the property at 11 Manor Court, South Brent, TQ10 9RA	
	ii. Amended Applications iii. Withdrawn applications.		
	iv. Planning decisions		
	Application No	Detail	Decision
	0957/26/ARC	Application for approval of details reserved by condition 12 (Foul and Surface Water Drainage) of planning consent 0345/23/FUL	Conditional Approval
	v. Planning Appeals		
	vii. Tree applications viii. Tree application decisions		
	Application No	Detail	Decision
	26/0035 (TPO)	Ash – Fell at Glazebrook House Hotel, South Brent, TQ10 9JE	No Objections
	26/0019 (TPO)	Fell T874 (Beech) and carry out tree work to T875 (Beech) at Enthurst, Didworthy, South Brent, TQ10 9EF	Granted, subject to conditions
S	Finance. i. To receive the RFO's report. * ii. To receive year to date reports on budget spend percentage and monthly payments. iii. To receive, approve and sign the bank reconciliation for May 2026. * iv. To authorise May 2026 accounts for payment and to approve the counter signatory for these. * v. To receive a report on how working groups are convened and organised, plus the protocol required. * vi. To receive insurance quotations and decide on the supplier of same. vii. Signatories to sign bank mandate form and letter to Unity to confirm cancellation of Charge Card. viii. To complete paperwork to open CCLA account.		
T	Part 2 i. Pursuant to Section 1(2) Public Bodies [Admission to Meetings] Act 1960, to resolve to exclude the public and press due the confidential nature of the business to be transacted. ii. To resolve re-admittance of public and press to the meeting.		
U	Items for future agendas Dates of next Parish Council meetings. - Monday 8th June 2026 – Christmas Lights Working Group meeting 7.00pm - Monday 8th June 2026 – Land & Estates Committee meeting 7.30pm - Monday 15th June 2026 – Full Council meeting 7.30pm - Monday 22nd June 2026 – Finance and HR committee meeting 7.30pm		

Note * Supplementary information circulated to Councillors in advance of this meeting.