

South Brent Parish Council

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SOUTH BRENT
PARISH COUNCIL

CHAIRMAN

Cllr. Rachel Rafiqi
South Brent Parish Council
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Totnes Road
South Brent
TQ10 9BP
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CLERK

Sophie Jones
South Brent Parish Council
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TQ10 9BP
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Tuesday 9th June 2026

Dear Councillor,

You are hereby summoned to attend a meeting of South Brent Parish Council on **Monday 15th June 2026 at 7.30pm** at South Brent Village Hall, Station Approach, South Brent TQ10 9JL.

Members of the public and the press are most welcome to attend the meeting.

Yours faithfully

Sophie Jones, Clerk to the Council

Before the meeting there will be an Open Forum for discussion with members of the public for 15 minutes for items not included on the agenda (each speaker has a maximum of 5 minutes at the discretion of the Chairman).

A	Record of members present.
B	Apologies for absence and reason. To approve or not approve absences.
C	Declarations of interest (and their nature) regarding agenda items.
D	Consider the granting of dispensations in relation to item C above.
E	Public participation session with respect to items on the agenda (including any comments from Councillors with a personal interest in an agenda item).
F	Police report (crime and disorder reduction).
G	Confirmation of the accuracy of the minutes of the Parish Council meeting held on Monday 18 th May 2026 and report matters arising (for information only). *
H	Chairman's update. *
I	Report from South Hams District Councillors. *
J	Report from Devon County Councillor. *
K	Dartmoor National Park Authority Parish Council representatives report (Cllr. G. Pannell). *
L	Highway matters and street cleaning.
M	To discuss South Brent Parish Council taking ownership of the pathway at Lower and Middle Green.
N	Parish Council committee and working group reports. <u>i. Station Yard & Car Park Working Group</u> - To update council members following working group meeting on Weds 3rd June 2026. <u>ii. Asset Register Working Group</u> - To update council members following working group meeting on Weds 20th May 2026 (notes circulated). The working group RECOMMENDS that the Old School Community Centre are offered the Acer projector, purchased in June 2010, and if they do not want to take ownership of it then it is securely disposed of. * - The Terms of Reference are RECOMMENDED to Full Council. * - The re-evaluated and updated Asset Register attached is RECOMMENDED to Full Council. * <u>iii. Christmas Lights Working Group</u> - To update council members following working group meeting on Monday 8th June 2026. The noted and recommendations are attached. * - The Terms of Reference are RECOMMENDED to Full Council. * - To agree the installation and completion of a Christmas tree pit in Wellington Square. - To delegate budget spending for this Working Group to the RFO.

	- Deputy clerk to contact Mr Holdup from Torbay Lighting for costs to rent lights. - Clerk to find out cost of Road Closure 5pm – 7pm Church Street. - Clerk to write to Zoe Richards to confirm her appointment as last year. - Add an update to the Autumn Newsletter <u>iv. Land & Estates Committee</u> - The Terms of Reference are RECOMMENDED to Full Council. * - It is RECOMMENDED to Full Council that the clerk obtains three quotations for the work to update Stockbridge Lane WC's as per the plans. - It is RECOMMENDED to Full Council that Notices saying that action will be taken within seven days to remove any fly tipping are fixed to the Stockbridge Lane WC outside wall. - To agree the committee's RECOMMENDATION for Jay Signs to replace and repair the South Brent roundabout sign. - It is RECOMMENDED to Full Council that an 'adopt a trough' and 'adopt a bench' is added to the next Newsletter. <u>v. Media</u> - To discuss future printing of the Newsletter and consider payment options.										
O	To receive any updates from Council representatives on outside bodies, can be verbal or written and circulated in advance.										
P	Clerk & administrative matters. i. Report on actions taken on the resolutions of the last full council meeting. * ii. General report circulated in advance for information only. iii. Updates from NALC, DALC, SLCC and the civility and respect pledge. iv. Employment Policies to be agreed. * v. To consider and discuss a Whatsapp group for all Cllrs' and staff										
Q	Planning										
	i. Applications										
	<table><tr><th>Application No</th><th>Detail</th></tr><tr><td>0158/26 DNPA</td><td>Demolition of existing garage and replacement with an ancillary building/domestic storage at Aishfield House, Aish, South Brent, TQ10 9JQ</td></tr><tr><td>0403/25 DNPA</td><td>Erection of agricultural barn, polytunnel, compost toilet, wildlife pond, bore hole and associated parking and works at Land adjacent to Tor View, South Brent, TQ10 9EG.</td></tr><tr><td>1469/26/COM</td><td>Notice of intent to install electronic communication apparatus comprising three x 9m light wooden poles (Ref no: WH3DL53S)</td></tr><tr><td>1554/26/CLE</td><td>Certificate of lawfulness to confirm lawful commencement of planning permission 0345/23/FUL at Wonton Farm, Diptford., TQ9 7LS. *</td></tr></table>	Application No	Detail	0158/26 DNPA	Demolition of existing garage and replacement with an ancillary building/domestic storage at Aishfield House, Aish, South Brent, TQ10 9JQ	0403/25 DNPA	Erection of agricultural barn, polytunnel, compost toilet, wildlife pond, bore hole and associated parking and works at Land adjacent to Tor View, South Brent, TQ10 9EG.	1469/26/COM	Notice of intent to install electronic communication apparatus comprising three x 9m light wooden poles (Ref no: WH3DL53S)	1554/26/CLE	Certificate of lawfulness to confirm lawful commencement of planning permission 0345/23/FUL at Wonton Farm, Diptford., TQ9 7LS. *
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	vii. Tree applications viii. Tree application decisions										

R	Finance. i. To receive the RFO's report. * ii. To receive year to date reports on budget spend percentage and monthly payments. iii. To receive, approve and sign the bank reconciliation for June 2026. * iv. To authorise June 2026 accounts for payment and to approve the counter signatory for these. *
S	Part 2 i. Pursuant to Section 1(2) Public Bodies [Admission to Meetings] Act 1960, to resolve to exclude the public and press due the confidential nature of the business to be transacted. ii. To resolve re-admittance of public and press to the meeting.
T	Items for future agendas Dates of next Parish Council meetings. • Monday 22nd June 2026 – Finance and HR committee meeting 7.30pm • Monday 20th July 2026 – Full Council meeting 7.30pm • Monday 17th August 2026 – Full Council meeting 7.30pm • Monday 7th September 2026 – Finance and HR committee meeting 7.30pm

Note * Supplementary information circulated to Councillors in advance of this meeting.