



SOUTH BRENT PARISH COUNCIL

**MINUTES of meeting of the Land and Estates Committee held on
Tuesday 10th March 2025 at 7.30pm at South Brent Village Hall, South Brent.**

Before the meeting there will be an Open Forum for discussion with members of the public for 15 minutes for items not included on the agenda (each speaker has a maximum of 5 minutes at the discretion of the Chairman).

L&E A 250310	Record of members present. Cllrs. Hanney, Armstrong, Butcher, Fone, Johnston, Hancock, Rafiqi and Sophie Jones (Clerk). No members of the public present.	<u>Actions</u>
L&E B 250310	Apologies for absence. Cllrs. Richards and Astal-Stain.	Apologies Approved
L&E C 250310	Declarations of interest (and nature) with regard to items on the agenda. Cllr. Fone – Vicarage Road Allotments (neighbour)	None
L&E D 250310	Consider the granting of dispensations. None received.	None
L&E E 250310	Public participation session with respect to items on the agenda.	None
L&E F 250310	Confirm and sign the minutes of meetings of this committee held on Monday 7 th January 2025 and report on any matters arising – for information only. It was proposed by Cllr. Hanney to sign the minutes. This was seconded by Cllr. Fone and unanimously approved.	Minutes approved and signed by Cllr. Hanney.
L&E G 250310	To receive an update on the following	
	i. Station Yard and Car Park. It was noted that a meeting is scheduled, but due to Local Government Reorganisation has been delayed. Cllr. Butcher recommended South Brent Parish Council write to South Hams District Council/Cllr. Abbott asking for a response by 1 st May 2025 regarding this matter. This was unanimously approved.	Clerk to write to SHDC/Cllr Abbott asking for a response by 1 st May 2025
	ii. Vicarage Road Allotments. Ross Kennerley has completed a tree survey. The trees within the allotments are good. There are 19 trees onsite, none are showing any signs of needing urgent attention. Cllr. Hanney recommended South Brent Parish Council contact a tree surgeon for a price for coppicing the 6 or 7 trees recommended on other sites. Also contact an Arborist to complete a tree survey. This was approved unanimously.	Clerk to contact tree surgeon and arborist. Clerk to check insurance and are content for Ross Kennerley to carry out tree surveys.

	iii. Grounds Maintenance. The drain survey completed by James Friend, the parish handyman, was discussed. Cllr. Hanney proposed that any action/decision is deferred until the June 2025 Land & Estates meeting. In the meantime, the Clerk will obtain quotes. Cllr. Rafiqi proposed a 'No Ball Games' sign be installed at Sanderspool Play Area as the games are damaging the grass and could be causing damage to the drainage underneath. Grass Cutting is due to start in April 2025. Cllr. Hanney will be meeting him prior to clarify what the council require.	James Friend to install 'No Ball Games' sign at Sanderspool Play Area. Clerk to get quotes for drain survey works following survey.
	iv. Railway Wood. Cllr. Butcher will conduct the May inspections, Cllr. Fone will conduct the June inspections and Cllr. Hanney will conduct the July inspections.	
	v. Sanderspool Cross Play Park. - Report on playpark works. It was noted the trees have been cut back that were overhanging the nearby properties. The roundabout has been removed as the bearing was faulty. Cllr. Hanney proposed that the bearing be refurbished. This was seconded by Cllr. Rafiqi and unanimously approved.	Clerk to inform James Friend to proceed with the refurbishment of the bearing.
	vi. Bus shelters. - To receive an update on Higher Green Bus Shelter. Work booked in for the 3rd and 4th April.	
	vii. Stockbridge Lane and Sanderspool Cross toilets. - To receive an update on the toilets within parish. Stockbridge Lane toilets Ian MacDonald, Mike Gilbert and Julian Hunt will be visiting site to gauge price for work. The men's toilet doorhandle has been repaired by James Friend. Sanderspool Cross Toilets There is a broken slate on the roof but it's not letting in water. It was noted that the toilets have been kept neat and tidy despite being left open all the time.	
	viii. Toll House (to include the Clock). Nothing to report.	
	ix. Recreation Ground. It was noted that the work on the steps has been completed.	
	x. Wellington Square. Starting April 2025, Wellington Square will be de-weeded.	Clerk to put a note online regarding treatment/smell.
L&E H 250310	All other items owned by the Council, and classified as street furniture, to include but not exclusively seats, troughs and monuments. - To receive an update on Noticeboard installation. The Noticeboard has been collected but not installed yet.	

	There was a survey circulated regarding works that need completing around the parish. There were a few urgent items that need to be prioritised by the council. Cllr. Butcher proposed we ask James Friend to move the bench by the dog bin and replace the broken bench with it.	Clerk to speak to James re actions on survey and bench.
L&E I 250310	To review areas of land that are not maintained or owned by DCC, SHDC or DNPA.	Nothing to discuss
L&E J 250310	To review the Clerks priorities for this committee. • Trees to be coppiced • Playpark roundabout • Urgent jobs for James Friend • No Ball Games sign • Contact SH regarding Station Yard deadline	
L&E K 250310	Part 2 i. Pursuant to Section 1(2) Public Bodies [Admission to Meetings] Act 1960. To resolve to exclude the public and press due to the confidential nature of the business to be transacted. ii. To discuss individual wages of the 3 parish contractors. The overspend in the Land & Estates budget was discussed. Cllr. Hancock proposed that Mark Bancroft be offered additional hours to undertake some of the tasks on the job list circulated James Friend. This was seconded by Cllr. Fone and unanimously approved. If Mark Bancroft declines, then South Brent Parish Council will search for an additional handyman at a lower rate. iii. To resolve re-admittance of public and press to the meeting.	
L&E L 250310	Any items for Full Council. • Drain Survey by Sanderspool Toilets (Land & Estates June 2025) • Mark Bancroft hour increase to assist with job list from JFGS • To note play park roundabout bearing refurbishment Any items for the next agenda, and the date of the next meeting. All meetings will be held at South Brent Village Hall, start times will be on the agenda. • 24th March 2025 Full Parish Council meeting • 31st March 2025 Finance and HR meeting • 28th April 2025 Full Parish Council meeting	

21.01 meeting closed.