



SOUTH BRENT PARISH COUNCIL

MINUTES of meeting of the Land and Estates Committee held on Monday 8th June 2026 at 7.30pm at South Brent Village Hall, South Brent.

Before the meeting there will be an Open Forum for discussion with members of the public for 15 minutes for items not included on the agenda (each speaker has a maximum of 5 minutes at the discretion of the Chairman).

		<u>Actions</u>
L&E A 260608	Election of the Chairman of the Land and Estates committee. Completed at Full Council.	
L&E B 260608	Election of the Vice Chairman of the Land and Estates committee. Cllr Johnston proposed and Cllr Hancock seconded that Cllr Fone was elected as Vice Chairman. Carried.	
L&E C 260608	Record of members present. Cllrs Hanney, Hancock, Rafiqi, Fone, Astal-Stain, Johnston and Lenden	
L&E D 260608	Apologies for absence. Cllr Hession, approved	
L&E E 260608	Declarations of interest (and nature) with regard to items on the agenda. None received.	
L&E F 260608	Consider the granting of dispensations. None required.	
L&E G 260608	Public participation session with respect to items on the agenda. None.	
L&E H 260608	To review and agree the Terms of Reference for this committee. * To make minor changes and RECOMMEND to Full Council.	
L&E I 260608	Confirm and sign the minutes of meetings of this committee on Monday 2 nd March 2026* and report on any matters arising – for information only. The committee members approved the minutes which were signed by Cllr Hanney.	Minutes approved.
L&E J 260608	To receive a report on the actions required from the previous L & E meeting (Appendix A). *	None received. Clerk to send this in advance of future meetings.
L&E K 260608	To receive an update on the following (if available): i. Station Yard and Car Park. Cllr Fone - Looking unkempt, weeds and overgrown. Cllr Hanney – SW Grounds Maintenance will be mowing in the village soon. Cllr Hanney - Mark Bancroft has been requested to extend his working to include an extra session during the growing season. ii. Vicarage Road Allotments. Cllr Astal-Stain will forward an invoice for strimming directly to the RFO for payment. There is a BBQ area being built, and one vacant plot. iii. Grounds Maintenance. Queen Mothers Garden. 4B's has disbanded but SSB has taken this on. It is noted that there was a	ii. The RFO reminded all Cllrs that invoices should be forwarded directly to her and not paid and then claimed back.

	requirement for a bench in this area but there has been no further discussion regarding this. iv. Railway Wood. Patrols of the wood as follows. Cllr Johnston June, Cllr Fone, July, Cllr Lendon August. v. Sanderspool Cross Play Park and toilets. Some damage which has been repaired. No intervention by the Police, and no report received. vi. Bus shelters. Some vandalism. vii. Stockbridge Lane and Sanderspool Cross toilets. Cllr Hanney has received an estimate for upgrading the toilet block in Stockbridge Lane. Duncan MacGregor of DM Property Services. All labour and materials £11,860.00. Cllrs have been asking various builders for quotations but not liaising with Officers. It is RECOMMENDED to Full Council that the clerk obtains three quotations for the work. The area outside the Stockbridge Lane toilets has been flytipped with old bins and gas canisters. The District Council must be instructed to remove their bins, and SBPC will need to remove the gas canisters. The Club puts the empty barrels there until collection. Previously the barrels were kept in the cellar. It is RECOMMENDED to Full Council that Notices saying that action will be taken within seven days to remove any fly tipping. viii. Toll House (to include the Clock). Clerk had been requested to find new quotes for annual clock maintenance. ix. Recreation Ground. A child had a bad bike accident requiring multiple stitches. Cllrs' Fone and Astal-Stain to attend next Rec meeting and report to Full Council. x. Wellington Square. Cllr Hanney – three doses of weed killer will be applied. Cllr Rafiqi – there is some riverstone available for making the Christmas tree pit.	vii. Clerk to obtain three quotations from builders for the considered works at Stockbridge Lane WC's. viii. Cllrs' are awaiting quotations from the clerk for clock maintenance.
L&E L 260608	Report on all other assets and items owned by the Council, to include but not exclusively buildings, land, seats, troughs and monuments. • Cllr Johnston – J Signs have quoted for a pole on the roundabout, already added to Full Council. • Planter troughs – some are planted by Cllr Johnston and some by a member of the public. It is RECOMMENDED to Full Council that an 'adopt a trough' is added to the next Newsletter. • Cllr Fone – queried who organises repair and maintenance of benches. Suggested to add to Newsletter.	
L&E M 260608	To review areas of land that are not maintained or owned by DCC, SHDC or DNPA.	
L&E N 260608	Part 2 i. Pursuant to Section 1(2) Public Bodies [Admission to Meetings] Act 1960, to resolve to exclude the public and press due to the confidential nature of the business to be transacted. ii. To resolve re-admittance of public and press to the meeting.	
L&E O 260608	Items to be added to a future Full Council agenda. • To make minor changes to the Terms of Reference and RECOMMEND to Full Council. • It is RECOMMENDED to Full Council that the clerk obtains three quotations for the proposed work to Stockbridge Lane toilet block. • It is RECOMMENDED to Full Council that regarding the patio area outside Stockbridge Lane toilets have Notices saying that action will be taken within seven days to remove any fly tipping.	

	• Cllrs' Fone and Astal-Stain to report on the Recreation Ground meeting on 10th June 2026. • It is RECOMMENDED to Full Council that an 'adopt a trough' and 'adopt a bench' is added to the next Newsletter. • To consider creating a WhatsApp group for all Cllrs' and staff.	
L&E P 260608	Items to be added to a future Land and Estates committee agenda. • Budget priorities for the year 2027/28.	
	Dates of future meetings, all to be held at South Brent Village Hall and start at 7.30pm unless otherwise stated. • 15th June 2026 Full Council • 22nd June 2026 Finance and HR committee • 5th October 2026 Land and Estates committee, 8pm (after OSSR review).	

Meeting closed at 9.08pm