

SOUTH BRENT PARISH COUNCIL

MINUTES of a meeting of the Land and Estates Committee held on Monday 12th June 2023 at 7.30pm at The Pavilion, Palstone Park Recreation Ground, South Brent.

Open Forum:

Chairman of the Parish Council, Cllr, Richards chaired the meeting

- LE 1-6-23 Election of Chairman of the Land and Estates committee. Cllr Richards volunteered to chair this meeting, carried unanimously the election of a Chairman was deferred to the next meeting
- LE 2-6-23 Election of Vice Chairman of the Land and Estates committee. Cllr Hanney was proposed by Cllr Fone and seconded by Cllr. Childs, Carried unanimously.
- LE 3-6-23 Record of members present.
Cllr Richards in the Chair, Cllrs.' Armstrong, S. Astal-Stain, P Astal-Stain, Childs, Fone, Hancock, Hanney, Johnston, Clerk Jane Sullivan, and five members of the public were present.
- LE 4-6-23 Apologies for absence. None.
- LE 5-6-23 Declarations of interest (and nature) with regard to items on the agenda.
Cllr Fone – personal interest in VRAA
Cllr Hanney – personal interest in Wellington Square
Cllr. S Astal-Stain – Parish representative for VRAA
Cllr. Armstrong – personal interest in Station Yard car Park
- LE 6-6-23 Consider the granting of dispensations. None.
- LE 7-6-23 Public participation session with respect to items on the agenda. See minute LE 11-6-23
- LE 8-6-23 Confirmation of minutes of the last meeting and report any matters arising – for information only. Proposed by Cllr. Hanney and seconded by Cllr. Fone that the minutes were a true record, carried, and signed by the Vice Chairman, of that meeting, Cllr. C Pannell.

Chairman requested that item 11 moved to this point. Carried unanimously.

One member of the public left the meeting

Update on the following:

- A. Station Yard. Clerk to find a contractor to fill potholes. The lease of Station Yard expires in 2026, the Parish Council will need to consult with the new administration at SHDC to consider its future. Clerk to organise a meeting of the working group to begin these discussions.
- B. Vicarage Road Allotment Association. Cllr. S Astal-Stain is the Council representative for this group and has not yet been informed of a meeting. The Solar panel planning application has been granted.
- C. Grounds maintenance. Weedkilling/strimming in the village – Clerk to find a contractor to provide up to 8 hours a week to tidy verges and kerbs focussing on the 'figure of 8' roads.
- D. Railway Wood: No updates. Cllrs agreed to go onto a rota to complete inspections. Clerk to create a checklist and circulate.
- E. Play area at Sanderspool Cross - any repairs or maintenance required. New equipment installed, waiting for the Post inspection report.
Cllr. Hancock reported a loose leg on one of the benches. Clerk to find a repairer.
Cllr P Astal-Stain reported rotten top rail of fence. Clerk to obtain quote to replace this rail only. If further repairs are needed clerk to ascertain if planning permission is required to replace whole fence and obtain 3 tenders.
- F. Bus shelters - consider any works required. Nothing to report.
- G. Stockbridge Lane Toilets. Door has been repaired but still not closing. Clerk to contact SHDC.
- H. Toll House (to include the Clock). Fire extinguisher has been removed as it had been discharged. Clerk to take advice on new one.
Cllr. Johnstone reported possible sighting of mice. To be monitored.

- LE 9-6-23 I. Recreation Association. – Cllrs. Hancock and Fone are the Parish representatives and attended the last meeting. They will liaise with the current trustees to recruit more to enable the responsibilities and roles to be shared.
- LE 10-6-23 To receive an update on the work done by the Community Payback team update and future projects. None received
- LE 11-6-23 To receive report on weedkilling and cleaning in Wellington Square. *Item heard after item 8.*
 The work was started by a contractor, who completed the weedkilling using a food based starch foam on the square, it was also partly cleaned. Three members of the public raised concerns that by doing this work there may have been a destruction in the manmade inland rock community of small plants and insects. The concerns were noted and the Parish Council expressed their desire to work with local experts and residents to agree a course of action. Clerk to contact the member of the public to receive the report on the habitat.
Four members of the public left the meeting
- LE 12-6-23 To consider plans for outstanding daily actions grounds maintenance. Report circulated prior to the meeting regarding outstanding roles that Cllr. Kelly undertook on behalf of the Council. Document to be circulated to all Parish Councillors for their consideration.
- LE 13-6-23 To consider tracking devices for defibs. To be discussed by the defibrillator Working Group.
- LE 14-6-23 To consider designs for bus shelter in Exeter Road. Clerk to contact DCC as the owners of the land & DNPA re planning permission, then designs and costings can be considered. Clerk to look for possible funding opportunities.
- LE 15-6-23 Any items for the next agenda, and the date of the next meeting.
 Full PC 19th June 2023
 OSSR & L&E 25th September 2023
 The meeting closed at 10 pm