

## SOUTH BRENT PARISH COUNCIL

MINUTES of a meeting of the Open Spaces Committee held on 7 November 2016, at 7.30 pm in The Old School Centre, Totnes Road, South Brent.

Open Forum: nothing was raised.

### OS 1-11-16 Record of members present

Cllr Peter Kelly in the Chair, Cllrs Sue Gaskin, John Rawlinson, Greg Wall; Glyn Richards (IT volunteer) George Link and Julia Willoughby clerk to the Council were present.

### OS 2-11-16 Apologies for absence

Cllrs Mandy Haley and Richard Fone have sent apologies.

### OS 3-11-16 Declarations of interest (and nature) with regard to items on the agenda

None declared.

### OS 4-11-16 Consider the granting of dispensations

No applications.

### OS 5-11-16 Public participation session with respect to items on the agenda

None.

### OS 6-11-16 Confirmation of minutes of the last meeting and report any matters arising – for information only

Minutes of the last meeting were confirmed and signed.

### OS 7-11-16 Consider a suitable date for the parish Open Space, Sport and Recreation plan initial meeting

The Committee recommends **the Open Space, Sport and Recreation plan meeting takes place on 16 January 2017, with one representative from each organisation invited. The group will formulate terms of reference.** (Both the seesaw and slide at Sanderspool Cross play area could be considered for replacement.)

### OS 8-11-16 Consider any (key) actions from the Parish Plan 2016+ which are appropriate to this Committee

- CF 1 **Improve open space, sports and recreational facilities for all building for the future through a comprehensive development of the Recreation Ground and building to its full potential, and improve creative facilities.**

**This will be ongoing, assisted by the work of the OSSR group.**

- VE 1 **Conduct an audit of accessibility for all public access facilities including provision of ramps, further dropped curbs and further safe crossing points.**

**An audit of dropped kerbs was carried out some years ago by DCC Highways, this may still be relevant with additions. (Also relevant to the Planning Committee.)**

- VE 2 **Provide more litter & dog bins to encourage and achieve a cleaner environment. Ensure effective street cleaning, working with the waste authority and residents to reduce litter, especially dog fouling and improve recycling facilities throughout the parish. Encourage local groups to participate in activities which will enhance the village environment.**

**SHDC wishes to carry out a review of litter and dog bins for possible relocation (a map will be requested) on the agenda for the November Council meeting.**

- VE 3 Provide suitable additional signposting of all village facilities including car parks. **Improve the appearance of the public areas in the village centre and beyond in respect of planting, seating, lighting and street furniture, possibly linked to an environment conservation improvement scheme.**  
**Apart from signage this falls within the remit of this Committee.**

OS 9-11-16 Budget request for 2017-18

Expenditure last year was £1,242; a request for an annual budget line of £2,500 will be made.

OS 10-11-16 Update on the following:

- A. Station Yard insurance for the surface cost of £36,000 is £98; the clerk met with a representative of Glendinning last week, the resurfacing costs and the approximate cost for works at the western end of the Station Yard will be sought (for possible future improvement). It has been confirmed that the Parish Council will receive 100% rate relief for the Station Yard.
- B. Vicarage Road Allotment Field Cllr John Rawlinson reported all is going well; there are 10 vacant plots at present.
- C. Grounds maintenance the standard of cutting grass verges in Exeter Road will be monitored.
- D. Railway Wood: report dates of inspections carried out, and plan future inspections.  
Network Rail is replacing the fencing but the work is not yet finished, further works will be carried out to prevent any access to the railway line – Network Rail is aware of this.  
Future inspections:           Dec – GW,  
                                          Jan – JR,  
                                          Feb – SG,  
                                          Mar – PK.
- E. Play area at Sanderspool Cross, including any repairs or maintenance required.  
The memorial shelter is looking rather worn; a store has been created in the opposite end to the toilet, for use by the park keeper, who is dealing with finishing off the store.  
Residents of Avon Close will be contacted about spikes on the boundary wall which could cause injury.
- F. Bus shelters consider any works required  
The Committee recommends **all three bus shelters are kept in a good state of repair and are re-painted, as required.**

OS 12-11-16 Annual inspection of seats, troughs, signs etc. report any works not yet carried out

Mr Illman is due to refurbish the seat at Splatton (and has done an excellent job with the three seats in Wellington Square – the Chairman will obtain a stainless steel plaque). He will be advised of a wobbly seat at Sanderspool Cross and the village maps at the Station Yard and Shipley Bridge need some attention.

The next meeting will take place in February 2017. The meeting closed at 8.35 p.m.