

SOUTH BRENT PARISH COUNCIL

MINUTES of a meeting of the Open Spaces Committee held on Monday 18 February 2019 at 7.30 p.m., in The Old School Centre, Totnes Road, South Brent.

Open Forum: nothing was raised. The Chairman welcomed everyone to the meeting.

OS 1-2-19 Record of members present

Cllr Peter Kelly in the Chair, Cllrs Sue Gaskin, Heidi Rodriguez, Glyn Richards and Julia Willoughby clerk to the Council were present.

OS 2-2-19 Apologies for absence

Apologies received from Cllrs Carol Doree and John Rawlinson.

OS 3-2-19 Declarations of interest (and nature) with regard to items on the agenda

Cllr Glyn Richards declared a personal interest in item 8 (E) on the agenda, as his daughter is the park keeper.

OS 4-2-19 Consider the granting of dispensations

No applications.

OS 5-2-19 Public participation session with respect to items on the agenda

None.

OS 6-2-19 Confirmation of minutes of the last meeting and report any matters arising – for information only

Minutes of the last meeting were confirmed and signed.

OS 7-2-19 Consider how replacement fencing and gates at the play area might be funded

The clerk advised there is S 106 funding of £5,279 remaining for outdoor recreation and £5,114 for equipped play space.

The quote received for re-fencing and replacement gates at the play area was £7,839 on 28.2.18. It was noted that £6,265 is held in earmarked reserves for Open Space projects.

The Committee recommends **an up-to-date quote is requested, and fencing and gates at the play area are replaced (possibly with an element of S 106 funding).**

OS 8-2-19 Update on the following:

- A. Station Yard: As there has been no contact from the Rattery Road Warden, two local companies will be asked to quote for patching work required along the road in Station Yard.
- B. Vicarage Road Allotment Field: The AGM will take place on 20 March, there are working parties every Saturday morning and there is a waiting list of 7 (there are 55 plot holders in total).
- C. Grounds maintenance: (current contract is until 31.3.19, SHDC would like to tender). The existing contractor and SHDC have been asked to offer a quotation, without putting the grounds maintenance contract out to tender.
- D. Railway Wood: report dates of inspections carried out, and plan future inspections. Inspections have been carried out. Future inspections: Mar – HR, Apr – PK (the agenda of the Annual meeting of the Council needs to include inspections for May and June 2109.)

The clerk has been advised there are at least four trees in the wood which are leaning over; as SSB maintain the woodland for the Council, the clerk will contact SSB for their advice.

- E. Play area at Sanderspool Cross any repairs or maintenance required, including inspection report of 5 February and update from the park keeper (should the picnic benches be fixed into the ground and **should the toilet at the play area be left open all the time?**).

There is a small picnic table at the Old School Centre which could be moved to the play area, The Committee recommends, **depending on the most cost effective option, either move the picnic table at the OSC or obtain a new picnic table, to be secured in the ground at the play area.**

The pedestrian gate in Exeter Road is to be replaced by the Parish handyman (noted in the play area inspection as a fault).

The benefits of having a light in the toilet at the play area could not be decided by the Committee; if it was open 24 hours it could be liable to damage. Alternatively, a sign could be fixed at the play area indicating the location of the nearest (24 hr) toilet in Stockbridge Lane.

- F. Bus shelters All in reasonable order.

OS 9-2-19 Annual inspection of seats, troughs, signs etc. report any works required

The Chairman has inspected all seats etc. the Committee is very grateful for this.

The list of repairs will be sent to our Parish handyman.

OS 11-2-19 Any items for the next agenda, and the date of the next meeting

The next meeting will be after the election, on 15 July.

The meeting closed at 8.18 p.m.