

SOUTH BRENT PARISH COUNCIL

MINUTES of a meeting of the Open Spaces Committee held on Monday 15th July 2019 at 7.30 p.m., in The Old School Centre, Totnes Road, South Brent.

Open Forum: nothing was raised. The Chairman welcomed everyone to the meeting.

OS 1-7-19 Election of Chairman

Cllr Sue Gaskin was nominated by Cllr Lisette Granados, seconded by Cllr Glyn Richards and Cllr Sue Gaskin was elected Chairman of the Committee.

OS 2-7-19 Election of Vice Chairman

Cllr Lisette Granados was nominated by Cllr Paul Fennessy, seconded by Cllr Glyn Richards and Cllr Lisette Granados was elected as Vice Chairperson.

OS 3-7-19 Record of members present.

Cllr Sue Gaskin in the Chair, Cllrs Carol Doree, Peter Kelly, Paul Fennessy, Lisette Granados, Glyn Richards and Julia Willoughby and Katharine Griffiths clerks to the Council were present.

OS 4-7-19 Apologies for absence

No apologies received.

OS 5-7-19 Declarations of interest (and nature) with regard to items on the agenda

Cllr Glyn Richards declared a personal interest in item 8 (E) on the agenda, as his daughter is the park keeper.

OS 6-7-19 Consider the granting of dispensations

No applications.

OS 7-7-19 Public participation session with respect to items on the agenda

None.

OS 8-7-19 Confirmation of minutes of the last meeting and report any matters arising – for information only

Minutes of the last meeting were confirmed and signed.

OS 9-7-19 Review the Committee terms of reference

The Committee **recommends the terms of reference are amended at (5) to add Station Yard, the Toll House and the VAS (Vehicle Activated Signs).**

5. It is intended that this Committee will have an overview of the following:

- Sanderspool Play Park, including Memorial Shelter and toilets.
- The Allotment Field and Vicarage Road Allotment Association.
- Grass cutting tenders, contract and implementation.
- Bus shelters in Exeter Road
- All land in the ownership of the Parish Council, including Wellington Square, Railway Wood and cutting, excluding the Recreation

Ground but to liaise with the Recreation Association. Grass verges and any other land that may come into the Councils' ownership.

- All benches in the Parish, whether owned by the Council or others.

The committee **recomeneded that Stockbridge Lane toilets be added to (5) once they were in the ownership of the parish council.**

The following wording will be added to the Terms of Reference. "When making decisions consideration will be given to the Climate Change and Biodiversity Emergency declaration"

Cllr Paul Fennessy proposed that the name of the committee should be changed to Land and Estates Committee. The proposal was seconded by Cllr Lisette Granados. The committee **recommends the renaming of the committee to the Land and Estates Committee.**

OS 10-7-19 Update on the following:

- A. Station Yard: Two local companies have been asked for quotes for the patching work required along Station Yard. One has been received from Glendinning and a second is being sought from Tarmasters.
- B. Vicarage Road Allotment Field: Cllr Lisette Granados attend their recent meeting. As there are a number of trees along the boundary including Ashes that will require work soon they would like to know who is responsible for the boundaries? SG offered to look into who is responsible for the boundaries. If the association required funding to carry out work they can apply in the usual way.
- C. Grounds maintenance: The Wild flower bank at Sanderspool will be cut later in the year once it has finished flowering.
- D. Railway Wood: report dates of inspections carried out, and plan future inspections. PK carried out the inspection for July. Future inspections: Aug – SG, Sept – PK, Oct – PF, Nov – CD, Dec – SG, Jan – PK, Feb – PF, March – CD.
The committee were advised that the area is being used for a BMX track, SSB are aware but are not concerned.
- E. Play area at Sanderspool Cross any repairs or maintenance required (update from the park keeper), including the Post-Installation inspection report and reports from SHDS. Update from the park keeper.
There are two loose tiles in the toilet behind the door. **SHDC will be contacted to repair.**
The park shelter needs painting.
The bench under the tree by the toilets needs to be put back by the swing and the bench seat by the roundabout is rotten. **A price will be obtained from the parish handyman to move the bench and he will be asked to look at the rotten bench to see if it can be repaired.**
Post- Installation inspection report. An engineer has attended and carried out the repairs and the report has been forwarded to SHDC.
Some further information is required regarding repairs and a report of precisely what has been carried out will be requested.

F. Bus shelters A complaint from a member of the public has been received concerning the state of the bus shelters. They are cleaned on a regular basis by the park keeper. There is also a programme for them to be painted by the Parish Handyman. **Information will be requested as to when they were last painted or due to be painted. Also a price for all four to be painted will be requested. The cleaning contractor will also be asked to email when they have been cleaned.**

OS 11-7-19 Is a sign required on the toilet at Sanderspool Cross, stating the location of the nearest open public toilet (Stockbridge Lane)

It was generally considered a good idea for the signs. PK offered to get costs for two signs. One to go on the toilets at Sanderspool Cross and one to signpost the Stockbridge lane toilets in the centre of the village.

OS 12-7-19 Any items for the next agenda, and the date of the next meeting

The next meeting will be 4th November 2019

The meeting closed at 8.31 p.m.