

SOUTH BRENT PARISH COUNCIL

Minutes of the of the Media Committee held on 7th February 2022 at 8.15pm at The Pavilion, Palstone Park Recreation Ground, Exeter Road, South Brent, TQ10 9JA.

The Chairman Cllr Hancock opened the meeting.

Open Forum: nothing raised.

MC 01.02.22 Record of members present.

Cllrs Hancock, Hanney, Fone, Johnston and Granados and the clerk.

MC 02.02.22 Apologies for absence.

All members present.

MC 03.22.22 Declarations of interest (and nature) with regard to items on the agenda.

None.

MC 04.02.22 Consider the granting of dispensations.

Not applicable.

MC 05.02.22 Public participation session with respect to items on the agenda.

Not applicable.

MC 06.02.22 Confirm the minutes of the last meeting and report any matters arising.

MC 21-10-21 One word corrected and initialled by the Chairman and the clerk.

Proposed by Cllr Fone and seconded by Cllr Hanney that the minutes were signed once corrected, signed by Cllr Hancock.

MC 07.02.22 Review of the new Parish Council website.

Cllrs had seen the draft of the website and had some queries but the clerk will continue to keep the Media committee informed of how it progresses and stressed that it is most important that the website is legal.

MC 08.02.22 Review of the contents of the last Parish Newsletter.

Generally well received by parishioners that had been spoken with. Noted that the price has increased. Clerk is to check the cost of printing an 8 page version. Noted that SSB had a double spread and one page was given over to the fire service.

MC 09.02.22 To consider contents for the next Parish Newsletter and confirm deadline and printing dates.

Deadline is 13th February, 20th February is the last day for edits, delivery should be 23rd/24th February, to be sent to Cllr Granados and Cllr Fone will organise deliveries. Clerk to email 4B's and ask for brief editorial regarding the play park planting and Queen Mothers garden, to include 200 words and a small drawing, and responders to contact the clerk. To restrict some entries to keep the size to a maximum of 12 pages as costs have been rising. Could other organisations pay to sponsor a page – clerk to check if this is possible.

MC 10.02.22 To decide who will receive the Newsletter and how it will be distributed in the future.

Cllr Fone will write a brief article on summarising the future of the Newsletter. Distribution will continue as is for now. It was noted that not all properties

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outside of the 30mph zone but within the parish boundary will be receiving the Newsletter.

MC 11.02.22 To consider the clerks priorities for 2022/23

The Media committee consider that the website is their priority for the clerk. The clerk confirmed that there is plenty of work to be done before the website goes live.

MC 12.02.22 Date of next meetings.

- 28th February full council
- 7th March Planning if required followed by Land & Estates
- 14th March Annual Parish Meeting (note, this is not a PC meeting)
- 6th June Media committee.

MC 13.02.22 Items for next meeting.

- Clerk to report back on Newsletter feedback.
- Content of noticeboards.

Meeting closed at 9.39pm.